



**Minutes of the
QUALITY HEALTHCARE NETWORK ANNUAL GENERAL MEETING**
November 20th, 2007
Le Saint-Éloi Bistro, 100 Lac-Leamy Road

1.0 CALL TO ORDER

QHN Co-Chairs, Marla Fryers and Dr. Jim Worthington called the meeting to order at 6:50 pm and welcomed members to the eighth annual general meeting.

2.0 APPROVAL OF THE AGENDA

MOTION: That the agenda be approved as presented.

Moved by: Susan Walsh
Seconded by: Lise Lallier
PASSED

3.0 APPROVAL OF MINUTES

MOTION: That the minutes of September 29, 2006 be approved as presented.

Moved by: Lise Lallier
Seconded by: Anne MacDonald
PASSED

**4.0 REPORT OF THE EXECUTIVE DIRECTOR & BOARD CHAIR: A
LEGENDARY LOOK AT 2006/ 2007**

QHN Co-Chair, Dr. Jim Worthington began by welcoming members to the newly designed annual general meeting, aptly named, *QHN Legends of the Fall*. He expressed his pride in the network and the achievements made over the past year. He explained that in addition to serving as our annual meeting, *Legends of the Fall*, is intended to be a celebration of members and their important contribution to quality improvement in this province and beyond. He welcomed members to find some time to travel around the room and view the poster presentations set up throughout.

Dr. Worthington then welcomed Patti Cochrane, QHN board member and the Co-chair of the Safer Healthcare Now! Advisory, to speak about Safer Healthcare Now!

Ms. Cochrane thanked members for supporting this initiative. She reported that more than 75% of QHN members are enrolled in Safer Healthcare Now! – demonstrating that the network is driving this work in Ontario. She expressed great appreciation for the Ontario Trailblazers which or working in the field to build capacity and will continue to be a great resource in years to come. She also reported that the Passport to Safety workshop series reached hundreds of people, which was a very successful strategy.

Dr. Worthington then welcomed QHN board member Rob Forbes to discuss the new membership model that was offered this year.

Mr. Forbes explained that a new single member membership model was introduced this year to create, reinforce and grow lasting relationships with our members and drive excellence in healthcare. Along with this new membership model came the introduction of new and enhanced member benefits, including a new open-access website (www.qhn.ca), member centre stage – a dedicated Internet space intended to profile impassioned improvers within the network, certificate of membership plaque and a QHN member listserv and conference call discussion group series.

Dr. Worthington then welcomed his Co-Chair, Marla Fryers to talk about partnering for healthcare excellence.

Co-chair, Marla Fryers highlighted the partnerships that the network has made to improve programming and foster alignment of our improvement efforts. These partnerships included: the Canadian Institute for Health Information for our Open House Series on HSMR, the Ontario Health Quality Council for our IHI Conference Satellite Broadcast, the Canadian Patient Safety Institute for Safer Healthcare Now! in Ontario, the Healthcare Insurance Reciprocal of Canada for the Passport to Safety workshop series, Accreditation Canada for the workshop on Accreditation Canada's Required Organizational Practices, and the Canadian Health Services Research Foundation for the Researcher On Call teleconference series.

5. REPORT OF TREASURER

Jennie Pickard, QHN Treasurer commented on the commitment to responsible fiscal management which has brought this audit statement to its members. She presented her Treasurer's report and the audited financial statements conducted by Soberman LLP. The Statement of Operations as prepared by the auditors and approved by the QHN Board presents fairly the financial position of the Network in all material respects. The Network has adopted and is compliant with CICA accounting standards.

MOTION: To accept the Treasurer's report as presented and the audited statements of March 31, 2007.

Moved: Lise Lallier
Seconded: Rob Forbes
PASSED

MOTION: Resolution: That Soberman LLP is hereby appointed auditors of the Corporation to hold office until the next annual meeting of the members at a remuneration as may be fixed by the Board of Directors. The Board of Directors is hereby authorized to fix such remuneration.

Moved: Marla Fryers
Seconded: Rob Forbes
PASSED

6. REPORT OF NOMINATION COMMITTEE

The business of the Nomination Committee was conducted following the Policies and By-Laws of The CQI Network Inc.

The Board recommends that the Members consider the following for appointment the names of:

Patti Cochrane
Co-Chair, Safer Healthcare Now! Ontario Node
Vice President, Patient Services & Quality, Trillium Health Centre

MOTION: That the following persons are hereby elected Directors of the Corporation for the ensuing term:

Patti Cochrane

Moved by: Lise Lallier
Seconded by: Mary Neylon
PASSED

7. OTHER BUSINESS

No other business was brought forward.

8. DATE AND LOCATION OF NEXT AGM is to be determine as the Fall Forum 2008 program is confirmed.

9. ADJOURNMENT – The meeting adjourned at 7:30 am by the Chair.



Report of the Treasurer

November 20, 2007

Quality Healthcare Network (the Network) is incorporated under the Canada Business Corporations Act as a non-profit organization whose objectives are to provide guidance and leading edge knowledge in the area of healthcare improvement as well as to act as a form for collaboration for its membership base.

Annually the statements of financial position of Quality Healthcare Network (QHN) are audited in addition to reporting on the operations and changes in net liabilities for the year. The audit was conducted this year, as approved by the Membership at 2006 AGM by Soberman LLP.

The Statement of Operations (March 31, 2007) as prepared by the auditors and approved by the QHN Board presents fairly the financial position of the Network in all material respects. Sufficient attention has been given to cash flow and adherence to reporting on budget variance. A separate audit was conducted on the schedule of revenue and expenses of the Trailblazer Project in accordance to the Program Grant agreement. The Auditors report that the schedule presented fairly, in all material aspects, the revenue and expenses of the Trailblazer Project.

The Statement of Financial Position approved by the Board presents a going concern, in that the Network continues to present a deficiency, as a net liability. The Network's operations have resulted in past annual deficiencies. Presently the operations are trending towards a break even, with a decline in our own operating deficit for this year compared to 2006 by 62%. The Board is taking immediate action to find additional sources of funding and a more viable membership model as well as working with its members and supporters in anticipation of a full recovery in a three year period. Also as presented in the Chairs' earlier report you will see also this effort expressed through our enhanced partnership model. Gathering a more robust understanding of the funding impact of the Ontario Node for Safer Healthcare Now! is a priority for the Board in 2007/8 so that new directions can be sought for additional support to continue this valued role for the province and QHN Members.

A financial statement can be made available at this meeting. Please feel free to speak with me directly.

Marla Fryers
QHN Treasurer